

MPA Budget 2003-04 - forecast based on August Actuals

	Secretariat			Internal Audit			TOTAL		
	Budget	Year end forecast	Variance	Budget	Year end forecast	Variance	Budget	Year end forecast	Variance
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Direct costs:									
Staffing Costs	2,179	1,917	(262)	1,449	1,377	(72)	3,628	3,294	(334)
Pensions	268	281	13	172	172	(0)	440	453	13
Members Allowances	200	201	1	0	0	0	200	201	1
Recruitment	200	200	0	0	0	0	200	200	0
Training	51	51	0	41	41	0	91	91	0
Conferences	15	15	0	0	0	0	15	15	0
Membership Subscriptions	129	147	18	4	4	0	133	151	18
Consultants - general	110	100	(10)	0	0	0	110	100	(10)
Legal Expenses	100	138	38	0	0	0	100	138	38
Meetings	49	34	(15)	0	0	0	49	34	(15)
Public Relations	125	93	(32)	0	0	0	125	93	(32)
Annual Plan	25	25	0	0	0	0	25	25	0
Equalities Initiatives	168	168	0	0	0	0	168	168	0
Consultation Initiatives	462	462	0	0	0	0	462	462	0
Police Appeals Tribunal	68	68	0	0	0	0	68	68	0
CDRP Running Expenses	18	18	0	0	0	0	18	18	0
Contracted out internal audit	0	0	0	11	83	72	11	83	72
Office Supplies, Equipment & Furniture	97	95	(3)	0	0	0	97	95	(3)
IS/IT	157	143	(14)	15	15	0	172	158	(14)
Telephony	44	61	17	3	3	0	46	63	17
Accommodation Charge	960	960	(0)	0	0	0	960	960	(0)
Total	5,425	5,176	(249)	1,694	1,694	(0)	7,120	6,870	(250)
Managed provision:									
Consultative Groups	1,266	1,266	0	0	0	0	1,266	1,266	0
Efficiency & Effectiveness Reviews	500	500	0	0	0	0	500	500	0
External Audit	520	534	14	0	0	0	520	534	14
Total	7,711	7,476	(235)	1,694	1,694	(0)	9,406	9,170	(236)
Contingency	12	0	(12)	0	0	0	12	0	(12)
Overall	7,723	7,476	(247)	1,694	1,694	(0)	9,418	9,170	(248)

III Health Retirements

£75,000 was reserved from 2002-03 underspends to meet the part year cost of this responsibility in 2003-04

MPA 2003-04 Budget Build

	1	2	3	4	5	6
	2003-04 Base Budget	Budget Movements and Virements	2004-05 Base Budget	Committed Service Increases - to be added to MTFP*	Savings	2004-05 Budget Estimates
	£'000	£'000	£'000	£'000	£'000	£'000
Employee Costs:						
Pay	4,035	65	4,100			4,100
Overtime	12		12			12
Other Employee Related	291		291		(100)	191
Total Employment Costs	4,339	65	4,403	0	(100)	4,303
Running Expenses:						
Transport Costs	25		25			25
Premises Costs	960		960			960
Supplies and Services	4,018	500	4,518	100	(1,000)	3,618
Total Running Expenses	5,002	500	5,502	100	(1,000)	4,602
MPA contingency	12		12			12
TOTAL EXPENDITURE	9,353	565	9,918	100	(1,100)	8,918

* MTFP = Medium Term Financial Projections

Notes:

- Col. 2 £65,000 represents allocation of pay inflation
£500,000 represents return to MPA of 'one-off' transfer of Efficiency & Effectiveness resource to MPS in 2003-04
- Col. 4 £100,000 represents full year cost of ill health retirement administration costs
- Col. 5 (£100,000) represents deletion of independent members' recruitment provision
(£1,000,000) represents deletion of 3 year Efficiency & Effectiveness Programme provision

Objective Budget Analysis

	Draft 2004-05	% of Direct
Direct:		
Clerk's Office plus support	327	5%
Communications	405	6%
Committees, Liaison and Member Services	418	6%
Review	172	2%
Planning & Performance	152	2%
Treasurer's Office plus support	433	6%
Consultation	965	14%
Diversity	421	6%
Human Resources	507	7%
Office Services	190	3%
IS/IT	120	2%
Projects	90	1%
Crime and Disorder	344	5%
Internal Audit	2,229	31%
Member costs	344	5%
Total Direct	7,118	
Managed Provision:		
Consultative Groups	1,268	
Efficiency & Effectiveness Reviews	0	
External Audit	520	
Total Managed Provision	1,788	
Contingency	12	
Total	8,918	