

London Safety Camera Partnership - Partner Services

Role and Responsibilities	MPS	CoLP	T f L	ALG	GLMCA	HA
Project Management						
Project Manager			✓			
Implementation coordinator			✓			
Analysing speed and casualties			✓	✓		✓
Monitoring budgets	✓	✓	✓	✓	✓	✓
Demonstrating efficiency	✓	✓	✓	✓	✓	✓
Prepare job specifications	✓	✓	✓		✓	
Recruiting and training staff	✓	✓	✓		✓	
Camera procurement			✓			
IT/Telecomms set up and testing			✓			
PR Management						
Developing PR Strategy	✓	✓	✓	✓	✓	✓
Liaison with media			✓			
Monitoring public perception	✓	✓	✓	✓	✓	✓
Conducting public attitude surveys			✓			
Treasurer						
Receiving funds from Treasury			✓			
Placing orders (unless otherwise specified)			✓			
Redistributing funds against invoices			✓			
Complete end of year final account			✓			
Reconciliation			✓			
Audit			✓			
Cost Management						
Monitor actual and estimated expenditure	✓	✓	✓	✓	✓	✓
Camera Enforcement						
Maintain cameras			✓ (Serco)			
Agree camera sites	✓	✓	✓	✓	✓	✓
Agree enforcement thresholds	✓	✓	✓	✓	✓	✓
Load and collect films	✓	✓				
Develop films	✓	✓				
View films	✓	✓				
Initiate proceedings against offenders	✓	✓				
Issue NIPs 172	✓	✓				
Undertake enquiries to trace offenders	✓	✓				

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Commence court proceedings for those not eligible for COFPN	✓	✓				
Carry out pre-trial administration work	✓	✓			✓	
Pass papers to CPS	✓	✓			✓	
Carry out post-trial administration work	✓	✓			✓	
Deal with enquiries from offenders	✓	✓			✓	
Monitoring						
Monitor traffic flow			✓			
Monitor collisions			✓			
Monitor speed compliance			✓			
Processing and prosecution						
Process payments					✓	
Process driving licences					✓	
Bank payments daily or as soon as practicable					✓	
Produce monthly returns for LCD					✓	
Benchmarking						
Compare cost efficiency to other Partnerships	✓	✓	✓	✓	✓	✓
Compare resource efficiency to other Partnerships	✓	✓	✓	✓	✓	✓
Compare public attitude response to other Partnerships	✓	✓	✓	✓	✓	✓